



# Gastrointestinal Associates, LLC.

## Patient Registration Form

Return this paperwork immediately  
 Mail: 10116 W. 105<sup>th</sup> St. Fax: 913-541-1852  
 Overland Park, KS 66212

Bring these forms with you to your appointment  
 Appointment Date: \_\_\_\_\_  
 Office Visit  Procedure

- John A. Thesing, M.D.
- James A. Mavec, M.D.
- Jeff L. Young, M.D.
- Randal L. Brown, M.D.
- J. Chris Nichols, M.D.
- Christian C. McElhinney, M.D.
- John B. Sturgeon, M.D.
- Dushyant Singh, M.D.
- Donald J. Martin, M.D.
- S. Robert Holmes, D.O.
- Jessica A. Taylor, PA-C
- Kelci Gillenwater, APRN
- Celeste McGlamery, APRN
- Erin Anderson, APRN

### **Please PRINT & complete ALL selections:**

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SSN: \_\_\_\_\_ Sex: Male/Female Marital Status: \_\_\_\_\_

Address: \_\_\_\_\_ Apt: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Race:  White  Black/African-American  Amer. Indian/Alaskan Native  Asian  Hawaiian/Other Pacific Island  Other Race

Ethnicity:  Hispanic or Latino  Non-Hispanic or Latino  Decline to Specify  Unknown Language: \_\_\_\_\_

Employer Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Primary Care Physician:	Phone Number:
	Fax Number:

<u>Primary Insurance:</u>	Member ID:	Group #:
<b><i>Policy Holder's Name:</i></b>	<b><i>Relationship:</i></b>	<b><i>DOB:</i></b>
Claims Mailing Address:		

<u>Secondary Insurance:</u>	Member ID:	Group #:
<b><i>Policy Holder's Name:</i></b>	<b><i>Relationship:</i></b>	<b><i>DOB:</i></b>
Claims Mailing Address:		

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

**COMMUNICATION AUTHORIZATION**

**METHOD OF DISCLOSURE:**

In general, the HIPAA privacy rules give individuals the right to request a restriction on uses and disclosures of the protected health information. Please indicate how you wish to be contacted for scheduling, treatment, test results, financial or other information regarding your care (check all that apply):

- Home phone:                       Detailed message                       General message with call back # only
- Cell phone:                         Detailed message                       General message with call back # only
- Work phone:                        Detailed message                       General message with call back # only

**PERMISSION TO DISCLOSE PROTECTED HEALTH INFORMATION**

I hereby allow Gastrointestinal Associates, LLC, to discuss scheduling, treatment, test results, financial or other information regarding my care with the following individuals. This consent will be considered valid until such time that I revoke it. It will be my responsibility to keep this information up to date, as I recognize that relationships may change.

<u>Name:</u>	<u>Relationship:</u>	<u>Contact #:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Authorization of Treatment:** While I am here I permit the employees, healthcare provider, and all other persons caring for me to treat me in ways they judge beneficial to me. I understand the attending healthcare provider will explain to me the nature of my condition and his/her recommended treatment and associated risk involved. I further understand that this care may include diagnostic testing, examinations, medical and/or surgical treatment and no guarantees have been made to me about the outcome of this care.

**Medicare / Medicaid Lifetime Consent:** I certify that the information given by me in applying under Title XVIII of the Social Security Act is correct. I authorize any holder of medical and/or other information about me to release it to the Social Security Administration or its intermediaries or carriers as needed for this or a related Medicare claim. I request that payment of authorized benefits be made on my behalf. I assign the benefits to the healthcare provider or organization to submit a claim to Medicare for payment to them.

**All Other Insurance:** Authorization is hereby granted to Gastrointestinal Associates, LLC and any associated healthcare entities to release medical records and required information as requested for completion of my claims to my insurance company. I further authorize payment for medical benefits to be made directly to Gastrointestinal Associates, LLC.

***I understand that I am personally responsible for all services provided by Gastrointestinal Associates, LLC and any associated healthcare entities.***

***I understand my disclosure of health information & any changes must be made in writing.***

***By signing below I agree & acknowledge the following terms & that all information provided is accurate.***

\_\_\_\_\_  
**Patient Signature**

\_\_\_\_\_  
**Patient Representative Signature/Relation**

\_\_\_\_\_  
**Date**

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date: \_\_\_\_\_

**History of Present Illness**

Initial Symptoms: \_\_\_\_\_

Date of Onset: \_\_\_\_\_

Progression of Symptoms: \_\_\_\_\_

What initiates symptoms: \_\_\_\_\_

What relieves symptoms: \_\_\_\_\_

Associated symptoms: \_\_\_\_\_

Character of symptoms recently:  More Frequent  More Intense  Continuous  
 Less Frequent  Less Intense  Periodic

**Review of Systems**

Check those which have occurred recently:

**General**

- Weight gain
- Weight loss
- Weakness
- Fatigue
- Fever
- Chills
- Night sweats
- Fainting
- Dizziness

**Gastrointestinal**

- Abdominal pain
- Nausea
- Vomiting
- Bloating
- Belching
- Heartburn
- Irregular bowel habits
- Constipation
- Diarrhea
- Gas
- Hemorrhoids
- Hernia
- Poor appetite
- Food intolerances
- Blood in stool
- Black stools

**Lungs**

- Cough
- Phlegm
- Blood in sputum
- Short of breath
- Wheezing
- Pain
- Congestion
- Inhalant exposure

**Genitourinary**

- Urgency
- Incontinence
- Straining
- Back pain
- Frequent voiding
- Stones
- Burning
- Blood in urine
- Small stream
- Discharge
- Sores
- Impotence
- Dribbling

**Musculoskeletal**

- Muscle pain
- Muscle weakness
- Muscle cramps
- Joint pain/swelling
- Back pain

**Skin**

- Color changes
- Nail changes
- Hair changes
- Mole changes
- Rashes
- Itching
- Sores
- Dryness

**Mouth**

- Bleeding gums
- Sores
- Dental problems
- Pain
- Bad breath
- Loss of taste
- Dry mouth
- Ulcers
- Blisters

**Heart**

- Murmur
- Palpitations
- Rapid heart beat
- Swollen legs
- Cold extremities
- Chest pain
- Chest pressure
- Varicose veins
- Blood clots

**Neurological**

- Seizures
- Dizziness
- Sensory loss
- Paralysis
- Memory loss
- Numbness

**Head**

- Headaches
- Injuries
- Bumps/lumps

**Throat**

- Soreness
- Hoarseness
- Pain
- Trouble swallowing
- Recurrent infections

**Blood**

- Anemia
- Low blood iron
- Easy bruising
- Easy bleeding
- Swollen nodes
- Painful nodes
- Red spots

**Gynecological**

- Spotting
- Menstrual cramps
- Discharge
- Itching
- Painful intercourse
- Irregular periods
- Hot flashes
- Contraception
- Age at 1<sup>st</sup> period
- Age at menopause
- Duration of cycle
- Duration of flow
- Menstrual flow
- Heavy/moderate/light
- LMP \_\_\_/\_\_\_/\_\_\_
- # of pregnancies
- # of births
- # of miscarriages
- # of abortions
- hysterectomy

**Breast**

- Discharge
- Lumps
- Pain
- Bleeding
- Nipple discharge
- Skin changes
- Fullness

**Psychiatric**

- Anxiety
- Depression
- Irritability
- Hallucinations
- Drug dependency

**Eyes**

- Blurred vision
- Cataracts
- Glaucoma
- Redness
- Itching
- Burning
- Swelling
- Pain
- Dryness
- Tearing

**Ears**

- Hard of hearing
- Deafness
- Ringing
- Discharge
- Earache
- Itching
- Loss of balance

**Nose**

- Decreased smell
- Bleeding
- Pain
- Discharge
- Obstruction
- Post nasal drip
- Deviated septum
- Sinus congestion

**Neck**

- Enlargement
- Stiffness
- Soreness
- Lumps
- Masses

**Endocrine**

- Heat intolerance
- Cold intolerance
- Voice changes
- Extreme thirst
- Breast changes





## Family History

Patient Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Family History Unknown/Patient Adopted

Please mark all that apply

Diagnosis	Living (circle one)	Colon Cancer	Colon Polyps	Ulcerative Colitis	Crohns Disease	Ulcer	Gallbladder Disease	Hepatitis	Liver Disease/Cancer	Stomach Cancer	Pancreatic Disease/Cancer	Breast Cancer	Uterine Cancer	Celiac Disease	Other
Father	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mother	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brother(s)	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sister(s)	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Children	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PG-Father	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PG-Mother	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MG-Father	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MG-Mother	Y/N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Social History

Occupation: \_\_\_\_\_

**Alcohol Use:**

None       Beer (\_\_\_\_ bottles per week)       Wine (\_\_\_\_ glasses per week)       Hard Liquor (\_\_\_\_ drinks per day)

**Caffeine Use:**

None       1-2 per day       3-4 per day       more than 5 per day

**Tobacco Use:**

Never a smoker       Current Every Day Smoker (\_\_\_\_ packs per day, \_\_\_\_ # of years)

Current Some Day Smoker       Former Smoker (quit date \_\_\_\_\_)

Chewing Nicotine Containing Substance (Chewing tobacco)       Current       Former

**Recreational Drug Use:**

Never       Currently Using IV drugs       Used IV drugs in the past

**Gastrointestinal Associates, LLC**

**Patient Financial Responsibility Form**

The physicians at our office are contracted with a variety of insurance plans. We also provide services for private pay patients. We will submit claims, on your behalf, to your primary insurance carrier and one secondary insurance carrier (if applicable). Our office does not contract or file claims with **health share plans or auto and liability insurances**. Payment is required at time of service and we will provide you with an itemized statement to file for reimbursement from the insurance company.

Please remember your health insurance is an agreement between you and your insurer. It is your responsibility to know and understand the coverage, benefits and requirements of your health insurance plan. If you would like us to submit a claim for your services you must present a current insurance card at the time of service. If your health insurance requires a copay please be prepared to pay the copay at the time of service. We accept cash, check, Visa, Mastercard, Discover or American Express. If you are not prepared to pay your copay or private pay balance at the time of service, it may be necessary to reschedule your appointment.

If you have an out-patient procedure you may receive charges from the physician, facility, anesthesiologist or pathologist. Our office only has information related to the physicians' charges and, in some instances, the pathologists' charges. We can provide you with the phone numbers to contact the other offices for information regarding their charges.

Our office does not offer long term financing of balances for healthcare services we provide. Limited payment plans may be available but must be approved by our Business Office Manager. In the event your balance is not paid timely and we must employ a collection agency or attorney, all interest and/or fees for collection will be the responsibility of the patient in addition to the balance for healthcare services received.

**Credit Card/Debit Card Authorization Policy**

Our policy is that a credit card, debit card or HSA card information be securely stored for payment of patient balances after insurance or for private pay. There are a small number of insurance plans that are excluded from this policy. Our Registration Department will inform you if your plan meets these exclusions. If you do not wish to leave a credit card on file, we will collect, in advance, an **estimated** patient responsibility based on our contracted rate with your insurance company. This will be an **ESTIMATE** only and there may be additional charges as exact amounts cannot be determined prior to your procedure. A credit or debit card on file will be charged only if your account has a balance more than 30 days past due. If you do not provide a credit or debit card or pay an estimated patient responsibility, prior to being seen by our providers, it may be necessary to reschedule your appointment. If there is an overpayment on your account we will mail a refund check to the patient address on file. Your signature below indicates that you understand this policy.

Our business office will verify that your insurance policy is active, **for the physician only**, on scheduled procedures. This is not a guarantee of payment as your insurance company will determine payment after they receive a claim from our office. If you need more detailed policy information, you will need to contact your insurance company. After your insurance company processes your claim, Gastrointestinal Associates, LLC will mail a statement to the address on file providing you with any balance due that is your responsibility. If you have questions about your bill, you must contact the business office at **913-541-0510**.

**By my signature below, I authorize Gastrointestinal Associates, LLC to securely store my credit card information and only charge it should I have an outstanding balance or any balance from a processed claim in the future. I am aware that the storage system used is fully compliant to the highest level of credit card storage security and regulations. Once stored, I am aware that only the last 4 digits of my card are viewable by Gastrointestinal Associates, LLC personnel. I understand that I am responsible for all charges for services that I receive from Gastrointestinal Associates, LLC and that if the patient responsibility portion of my charges (including charges applied to my deductible and/or coinsurance) is not paid in full within 30 days following receipt of the patient statement mailed to the address on file, Gastrointestinal Associates, LLC will charge my stored credit card for the outstanding balance due. I understand should I make a claim of fraud to charges on my credit card, as described in this policy, I will be responsible for payment of the balance for services received and all fees associated with the dispute.**

***I have read, understand and agree to the provisions of the Patient Financial Responsibility Form.***

\_\_\_\_\_  
***Patient Name (printed)***

\_\_\_\_\_  
***Patient Date of Birth***

\_\_\_\_\_  
***Signature***

\_\_\_\_\_  
***Date***